

1. Schedules (needs to be completed this week)

- a. Nicholas is typing up schedule for Mon, Weekdays & Friday.
- b. Natalia is planning the menu based on Camp meals supplied.
- c. We need to develop a snack shack schedule to supply to the camp so they can be open when we need them (morning, recreation time, after services are normal Open times). I would also suggest that we ask them for a snack menu that we can add to the camp packets.
- d. Recreation Schedule – Need to develop a daily schedule to be added to camp packets. I suggest that one or two events per day scheduled at different times so that no more than one major event going on at any time. Our camp will only be less than 150 campers so we need to have our staff PR each event looking to maximize participation (i.e. if it is a ball game have cheerleaders for both teams). Along with the major event I would have fishing and boating open for non participants. Also need to take a look at Paint Ball and schedule it with Camp Staff so it doesn't distract from our event.
- e. **I suggest that we attempt to have a 9AM hearty breakfast on Friday with cleanup before and no service.** Recognition for workers can be done on Thurs. PM Service. Most of our campers from out of town will be leaving early AM to make it home. There will also be an issue with time to tear down and pack of our temporary sound system. We also will have to shuttle youth to ECC.

2. Registration

- a. Registration will be Mon. till Lunch (hopefully). We need to have a Campers Receipt that will include payment info along with their particular dorm assignments. We should also include a Camp Map and Schedule that include itemized recreation events. Jane, Natalia and Charles will handle registration.

3. Camp Staff and Materials

- a. Number of Sports Staff needed will be driven by the event schedule, once completed.
- b. Music/Sound - ??? see Nicholas Crane
- c. Counselors Packet – Needs to contain rules, schedule w/rec., maps, list of campers they are responsible for, Counselors Handbook (Nicholas is finalizing), and problem procedures.
- d. Camp Papa / Mama – These positions are the key to a successful camp. These leaders need to be well informed as to the scope and vision of what we are trying to accomplish and how they are to facilitate the implementation of this vision. They need explicit guidelines to communicate how we are handling discipline for campers throughout the week. The camp director needs to meet with these individuals before camp to insure that nothing is up to interpretation and uniformity of vision and implementation. From teaching to discipline, it needs to be covered.
 - i. Camp Papa – Jared Johnson, Assist. – Josh Grosko
 - ii. Camp Mama – Rose Crane, Assistants – Natalia Bomar, Sarah Grosko

- e. Camp Director – Shawn Blatt
 - i. Responsible for training of all camp staff, recreation dept. and daily operations. Go to for problems, discipline and camp issues. Shawn will be on top of the pulse of the camp to insure that we are on track for the vision and impact of Camp Standlee on our youth.
- f. Camp Pastor/Boss – Pastor John Crane
 - i. Bottom line for all issues. Pastor Crane needs to be consulted with on major issues and discipline BEFORE implementing. Pastor Crane will be responsible for all aspects of ministry and visiting pastors. Pastor Crane will work directly with the Camp Director on all camp/ministry issues and implementation.

4. Issues and Areas we need to address.

- a. Need to make a plea to church body Sunday to look in their garage and basement and donate Working Fishing Poles, hooks n bobbers, baseball gloves.
- b. Need to call Camp Fisherman, David Highfill to make sure he knows schedule and how we want him to oversee fishing. Need to explain to him that his is a ministry and how to conduct himself if he has problems.
- c. Who is running the boating / lake access? Include in hrs. in schedule.
- d. ECC Campers – I have made a list of all ECC members with children. I am giving this list to Rose Crane, Rev. Roberta Crane and others to personally call the parents and actively promote camp.
- e. Nicholas **(needs to happen this week)** –Call all Youth Pastors that we know are attending with the following questions.
 - i. Number of campers attending
 - ii. Number of counselors attending
 - iii. Number of workers attending (must be pre arranged with Director)
 - iv. When arriving
 - v. What time Friday they plan to head out. (may impact Friday schedule)
 - vi. When are deposits and applications arriving. (Need by Fridays, 6-26-09)
- f. Campers in Cabins
 - i. Once we have applications we can begin putting campers/counselors in cabins. This is a big process and must be done asap so we can do all the other necessary paperwork.
 - ii. Based on the camp layout I understand the workers will be staying in the Youth Center with the men on one side and the women on the other.
 - iii. All other assignments can't be handled until we receive our applications.
 - iv. I suggest that we assign Camp Mama and her assistants to each dorm/section for the girls as they require a lot more attention than boys. Doing this will also allow them to eliminate a lot of problems ahead of time.
- g. **Camp Nurse – HELP!!!! This is a must fill!**